

2017 Standard Employment Application

Date: _____

Applicant Information

Name: _____ DOB: _____
Last First M.I.

Address: _____
Mailing Address Apartment/Unit #

City State ZIP Code

Phone: () - _____ Social Security #: _____
 Cell: () - _____ E-mail Address: _____

Position applying for: _____ Full Time or Part Time

APPLICANTS FOR GUIDE, DRIVER, CAPTAIN & MAINTENANCE POSITIONS MUST ALSO COMPLETE THE GGC SUPPLEMENTAL APPLICATION.

(Available on the Gastineau Guiding website employment page).

Date Available: _____ Last Day Available: _____ Preferred Nickname: _____

Do you have any availability restrictions? YES NO If yes, explain: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S? YES NO

Have you applied for a position before? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO If yes, explain: _____

Education

High School: _____ City/State: _____

From: _____ To: _____ Did you graduate? YES NO Awards/Comments: _____

College: _____ City/State: _____

From: _____ To: _____ Did you graduate? YES NO Certificate/Degree: _____

Other: _____ City/State: _____

From: _____ To: _____ Certificate/ Degree/ Awards/ Comments: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ City/State: _____ Phone: () - _____

Full Name: _____ Relationship: _____

Company: _____ City/State: _____ Phone: () - _____

Full Name: _____ Relationship: _____

Company: _____ City/State: _____ Phone: () - _____

Previous Employment

PROVIDE INFORMATION ON ALL EMPLOYERS DURING THE PAST 3 YEARS.

(If needed, additional space is available on the Supplemental Application.)

Note: In the event of hire, you will be required to complete a Release of Information Request Form for each safety sensitive position indicated.

Company: _____ Phone: () - _____
 Address: _____ Fax: () - _____
 City/State/Zip: _____ Supervisor: _____

Job Title: _____ Starting Wage: _____ \$ Ending Wage: \$ _____

Responsibilities: _____
 From: _____ To: _____ Reason for Leaving: _____

May we contact your previous employer for a reference? YES NO

Was your job designated as a safety-sensitive function subject to drug and/or alcohol testing? *YES NO
**If Yes: What Administrative Authority were you subject to testing for?* DOT USCG Non-DOT

Company: _____ Phone: () - _____
 Address: _____ Fax: () - _____
 City/State/Zip: _____ Supervisor: _____

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Certifications and Licenses

Note: See position descriptions on GGC Website employment page for certification & license requirements.

Are you currently certified in First Aid? *YES NO *Expires: _____

Are you currently certified in CPR? *YES NO *Expires: _____

Driver's License #, State and Expiration date: _____ How many years? _____

Any driving violations or accidents in the past 3 years or DUIs in the last 5 years?	<input type="checkbox"/> *YES	<input type="checkbox"/> NO	*Yes: Fill out the <u>Driving Accidents and Violations</u> section of the Supplemental Application
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Additional Information

Do you speak another language? YES NO

If yes, what language(s) and are you comfortably fluent? _____

List any additional certifications or training relevant for the position you are interested in: _____

How did you hear about Gastineau Guiding?
(If you were recruited by a GGC employee, please list their name.) _____

What is your shirt size (uniform)? _____

Disclaimer and Signature

This certifies that this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge.

Signature: _____

Date: _____

Cover Letter

Tell us a bit about yourself and what you would like to get out of a summer with Gastineau Guiding.

(Feel free to include additional pages or attach separately)

PLEASE SEND COMPLETED APPLICATIONS EMAIL, MAIL OR FAX ATTACHMENT TO:

1330 Eastaugh Way, Suite 2, Juneau, AK 99801
 Office (907)586-2666 Fax (907)586-3990
 e-mail: summerjobs@gguiding.com